

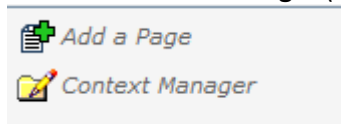
# My.Wartburg... *Tips to make your teaching life easier!*

## Add an SI – Add a Role

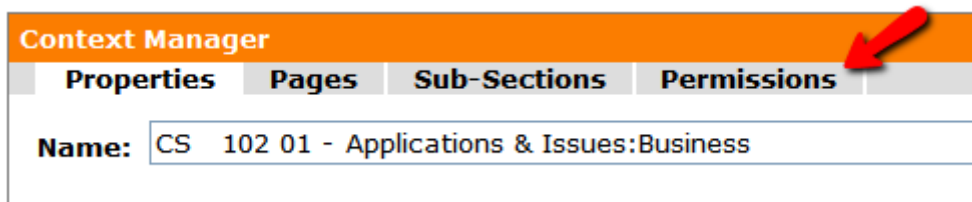
Adding a role will allow you to choose what pages and permissions the added role will have. When adding a role, the course will not appear under My Courses. A link will need to be given to the SI.

The **benefit** to this method is the ability to view Coursework. The **disadvantage** is needing to provide a link to the course.

- 1) Open My.Wartburg
- 2) Open the course you wish to add an SI
- 3) Click on **Context Manager** (left side)



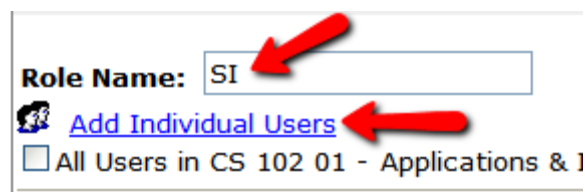
- 4) Click on the Permissions Tab



- 5) Click on **Add a Role** (left side underneath permissions for the course)



- 6) Type in title for the role [SI]
- 7) Click on **Add Individual Users**



- 8) Type in student, staff, or faculty's last name
- 9) Select the correct name by highlighting (notice you will see more names than just your class)
- 10) Click on Add - - >

11) When the individual has been selected click OK

The screenshot shows a user selection interface. At the top, there is a search box with the text "tekippe" and a red callout "1) type in name" pointing to it. To the right, a search result for "TeKippe, Stephanie S. (ID# 363796)" is displayed. Below the search box is a list of roles, with "All Roles" selected in a dropdown. The list contains "TeKippe, Stephanie S.", which is highlighted in blue, with a red callout "2) Highlight correct name" pointing to it. Below the list are "Add -->" and "<-- Remove" buttons, with a red callout "3) click on the Add --> button" pointing to the "Add -->" button. At the bottom right, there are "OK" and "Cancel" buttons, with a red callout "4) Click on OK" pointing to the "OK" button. Navigation buttons "<-- Previous" and "More -->" are at the bottom left.

12) Click Save

The screenshot shows a form with a "Students" checkbox, "Save", "Cancel", and "Exit" buttons. A red arrow points to the "Save" button.

13) Give permission to the individual to view pages

Permissions for: Members of CS 102 01 Applications Issues Business					
Role	Can Admin	Can View Page:			
		Attendance	Collaboration	Course Information	Course
Faculty	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
SI	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

14) Scroll down and click on Save