

# **My.Wartburg... *Tips to make your teaching life easier!***

## **Add a Page to My.Wartburg**

### **Quick & Simple:**

Open My.Wartburg

Click on Add a Page (left side of the screen)

Select one of the Essential features that you will use on the page (i.e. Forums, Handouts, etc...)

### **Rename Page**

Click on Options (link in blue bar toward top of page)

Type the name of the page in the [Rename the page:] box

Click [Use this name]

### **Grant Students Access**

Click on Access (link in blue bar toward top of page)

Click on Students (under faculty with a red sign)

Click on [Show this page to Students]

There will now be a green check next to students

### **Add More Features to the Page**

Click on Options (link in blue bar toward top of page)

Click on [Add a new feature to this page]

Select your feature